

## At-A-Glance

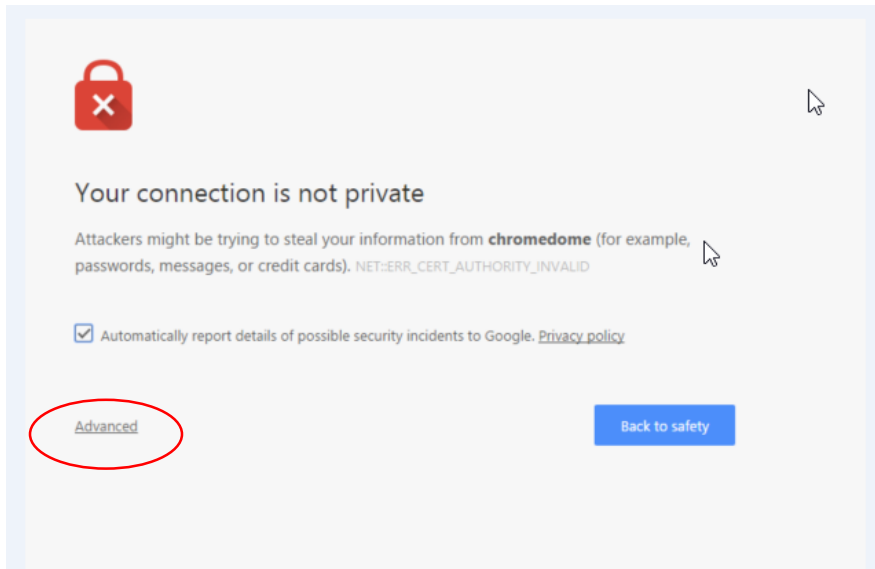
Using Microsoft Office on a Chrome book

Step one:

Have students go to: <https://chromedome/2XHTML5Gateway>

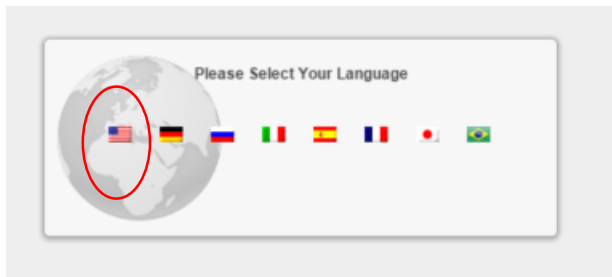
Step two:

They will (may) get this message. Hit Advanced link

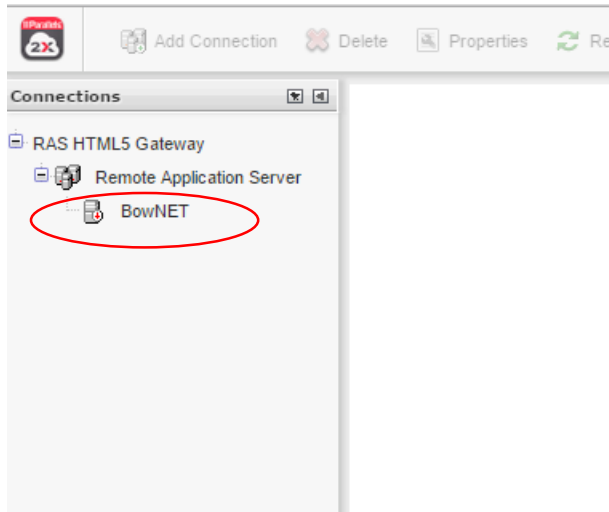


Step Three:

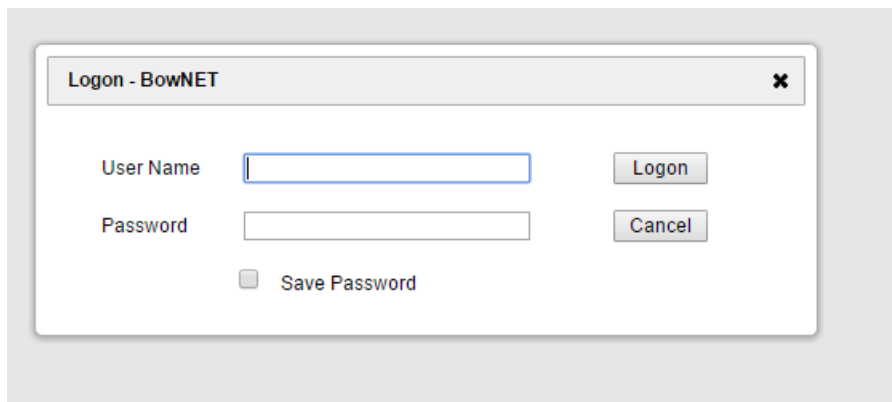
This will take you the following screen – select the American flag.



Step Four:  
Select BowNET in the upper left hand corner



Step Five:  
Logon using regular user name and password



Step Five:  
Now you will see the Microsoft office apps! [Note: after you select an app sometimes it takes 10 -15 seconds for it to “do something,” but it does open the app.]

